

Cyngor Cymuned Creunant Crynant Community Council

Clerk to the Council

C/o Crynant Community Centre, Woodland Road, Crynant, SA108RF

Tel : (01639) 750356 Email : crynantcc.clerk@gmail.com



**Minutes of the Annual Council meeting of Crynant Community Council
held at Crynant Community Centre, Woodland Road, Crynant, SA108RF
on Thursday the 14th of May 2026.**

Present:

Councillors:

Cllr. S Waldron, Cllr. S Mortimer, Cllr. S Kier,
Cllr. A Phillips, Cllr. E Walpole, Cllr. C Willcox,
Cllr. M Jones, Cllr. R Cook & Cllr. H Mortimer

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Hart.

**2. TO RECEIVE NOMINATIONS AND TO ELECT A CHAIRPERSON FOR THE COUNCIL YEAR
2026 – 2027**

It was proposed, seconded, and **RESOLVED** to elect Cllr Waldron to the position of
Chair.

3. TO RECEIVE THE CHAIRPERSON'S DECLARATION OF ACCEPTANCE OF OFFICE

Declaration of Acceptance of Office was signed and will be appended to the Minutes
in due course.

**4. TO RECEIVE NOMINATIONS AND TO ELECT A DEPUTY CHAIRPERSON FOR THE
COUNCIL YEAR 2026 – 2027**

It was proposed, seconded, and **RESOLVED** to elect Cllr H Mortimer to the position of
Deputy Chair.

5. TO RECEIVE THE DEPUTY CHAIRPERSON'S DECLARATION OF ACCEPTANCE OF OFFICE

Declaration of Acceptance was signed and will be appended to the Minutes in due
course.

**6. TO RECEIVE MEMBERS' DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS
IN RESPECT OF THIS AGENDA**

There were no declarations of interest.

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7. MATTERS PERTAINING TO COMMITTEES

a. **APPOINTMENT OF NEW COMMITTEES AND/OR REMOVAL OF COMMITTEES**

There were no new committees, nor committees removed. However, Council noted that a CCA Charity Committee might be pertinent in the future.

b. **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES**

It was proposed, seconded, and **RESOLVED** to remove Cllr Willcox from the Events Working Party.

No other changes were made.

c. **TO REVIEW THE TERMS OF REFERENCE FOR COMMITTEES**

Terms of reference for the committee were to remain the same at this time.

ACTION: Review request from Asset Committee to receive delegated authority over budget use.

ACTION: Check that quorum details for committees are reflected in any terms.

8. TO REVIEW REPRESENTATION ON EXTERNAL BODIES

It was proposed, seconded, and **RESOLVED** to appoint the following Members to the following bodies:

a. **ONE VOICE WALES NEATH AREA COMMITTEE**

Cllr S Mortimer

b. **CEFN COED COLLIERY MUSEUM**

Cllr M Jones and A Phillips

c. **GCRE**

Cllr S Kier

d. **CREUNANT PRIMARY SCHOOL GOVERNING BODY**

Cllr E Walpole

e. **NPT TOWN & COMMUNITY LIASION FORUM**

Cllr S Waldron

f. **NATIONAL FOREST FOR WALES NETWORK**

Cllr S Waldron

9. MATTERS PERTAINING TO FINANCE AND GOVERNANCE

a. **TO REVIEW AND ADOPT STANDING ORDERS**

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It was proposed, seconded, and **RESOLVED** to approve and adopt the Standing Orders.

b. **TO REVIEW AND ADOPT FINANCIAL REGULATIONS**

It was proposed, seconded, and **RESOLVED** to approve and adopt the Financial Regulations.

c. **TO REVIEW FINANCIAL DIRECT DEBITS AND STANDING ORDERS**

It was proposed, seconded, and **RESOLVED** to approve the direct debit and standing order schedule.

d. **TO REVIEW COUNCIL'S RISK SCHEDULE**

It was proposed, seconded, and **RESOLVED** to approve the Council's Risk Schedule.

e. **TO REVIEW ASSET SCHEDULE**

It was proposed, seconded, and **RESOLVED** to approve the asset schedule.

f. **TO REVIEW AND CONFIRM ARRANGEMENTS FOR COUNCIL'S INSURANCE COVER**

Members deferred this item until an updated quote was received. The item would be reviewed in due course.

g. **TO REVIEW FINANCIAL RISK ASSESSMENT**

It was proposed, seconded, and **RESOLVED** to approve the financial risk assessment.

h. **TO CONSIDER INFORMATION FOR THE ANNUAL REPORT 2025 – 2026**

Members were encouraged to participate and contribute to arranging the Annual Report. Initial observations were that Members were keen to highlight the new playground works.

i. **TO REVIEW TRAINING PLAN AND POLICY**

It was proposed, seconded, and **RESOLVED** to approve the training plan and policy.

10. MATTERS PERTAINING TO ALLOWANCES IN ACCORDANCE WITH THE INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT

a. **TO CONSIDER MEMBER ALLOWANCE PROTOCOL**

Members were keen to put in place a policy for this and would adopt in due course. Members wished to consider:

Payments being made in November.

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Formal process of accepting or declining mandatory allowances.

b. **TO DETERMINE OPTIONAL PAYMENTS**

It was proposed, seconded, and **RESOLVED** to approve payments of all optional payments should they need to be claimed.

11. TO DETERMINE THE TIME AND PLACE OF ORDINARY MEETINGS OF THE COMMUNITY COUNCIL UP TO AND INCLUDING THE NEXT ANNUAL MEETING OF THE COUNCIL

Members agreed that the current arrangements were still working well.

It was proposed, seconded, and **RESOLVED** to approve Ordinary Council Meetings on the last Thursday of the month.

It was proposed, seconded, and **RESOLVED** to hold the next Annual Meeting following usual protocol for Election years.