

# Cyngor Cymuned Creunant

## Crynant Community Council

Clerk to the Council

C/o Crynant Community Centre, Woodland Road, Crynant, SA108RF

Tel: (01639) 750356 Email: [crynantcc.clerk@gmail.com](mailto:crynantcc.clerk@gmail.com)



### **Minutes of the Council meeting of Crynant Community Council held at Crynant Community Centre, Woodland Road, Crynant, SA108RF on Thursday 26<sup>th</sup> February 2026.**

**Present:** Chair: Cllr. H Mortimer  
**Councillors:** Cllr. S Keir, Cllr. S Waldron, Cllr. S Mortimer,  
Cllr. M Jones & Cllr. E Walpole  
**In Attendance:** Miss G Farthing (Clerk/RFO)

**1446: To receive apologies for absence** Cllr Cook & Cllr Hart (Personal Commitment)

**1447: To appoint a Vice Chair for Crynant Community Council**

Cllr Waldron was nominated by Cllr H Mortimer and seconded by Cllr. S Keir. There were no further nominations. It was **proposed, seconded, and RESOLVED** to appoint Cllr Waldron as Vice Chair for Crynant Community Council.

**1448: To receive declarations of personal and prejudicial interests**

Cllr S Mortimer and Cllr H Mortimer for agenda item: 1455(i) due to the quotes. Cllr H Mortimer and Cllr S Keir agenda item: 1456(i).

**1449: To adjourn if necessary to receive public questions or statements**

The clerk received a question relating to the trees surrounding property. **ACTION:** To arrange a meeting with the Member of the public to discuss.

**1450: To approve and sign Minutes Council Meeting 01-26 (Provided in agenda pack)**

It was **proposed, seconded, and RESOLVED** that the minutes of the Council Meeting were a true and accurate record of the meeting of Crynant Community Council held on Thursday 29<sup>th</sup> January 2026.

**1451: To discuss any County Borough & Councillor Matters**

County Borough Councillor Surgeries are taking place on Tuesday May 5<sup>th</sup> 5:30pm – 6:30pm at Crynant Community Centre.

As the two County Borough Councillors for the valley had been provided £25k each for projects they wished to support in this ward it was agreed that in the village interests the Community Council's projects, which are a result of the consultation exercise in 2025, should be raised with them. **ACTION:** Council to send a letter of interest.

**1452: To receive Police report (Provided in agenda pack)**

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Criminal Damage and arson – 3, Violence and sexual offences – 3, Public Order – 1 and All other crime – 1.

### **1453: To receive a report from any member concerning meetings at which they represented the Council**

Cllr Walpole informed the Council that there is a Governor meeting in March.

Cllr Waldron informed the Council that there is an NPT Nature Partnership meeting taking place and that Crynant is an area of interest.

### **1454: Matters pertaining to Finance & Governance (Minutes provided in agenda pack)**

- i. To approve January's Bank Reconciliation for Current account & reserve account (Provided in agenda pack)** It was **proposed, seconded, and RESOLVED** that the full bank reconciliations are accurate. Current - £29,117.99 and Reserve - £45,874.49

- ii. To approve the Payment Schedule (Provided in agenda pack)**

RFO provided Council in the meeting with an updated document with two items added – OVW Training £42 and De fib pads £65 and post fix £37.11. It was **proposed, seconded, and RESOLVED** to approve the updated payment schedule.

- iii. To review the 2025-2026 Budget (Provided in agenda pack)**

Council reviewed the budget for 2025-2026 and Finance Committee informed

Council that money has been earmarked for Notice boards, picnic benches, Cemetery and Centre. It was **proposed, seconded, and RESOLVED** to approve the review of the budget and the allocated funds and expenditure.

- iv. To receive the 2024-25 Completion of audit report (Provided in agenda pack)**

Council thanked the Clerk for all her work in completing the full audit. It was **proposed, seconded, and RESOLVED** to accept the report, but there are comments to support the points raised.

- v. Clerks report**

Clerk gave an update. The Internal Audit is booked for Monday 11<sup>th</sup> May. The Clerk has booked onto a demonstration through the scribe software called Civic.ly. It helps councils improve the way they manage their assets.

There is a change in the Annual Remuneration report 2026/27 for community councils which is the optional financial loss compensation which has been increased

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by 6.4% reflecting the increase in average earnings. Other payments for community council members are unchanged for the coming year.

The notice for Co-option vacancy has been displayed on website and the noticeboards the closing date is the Tuesday 17th of March.

The notice board outside of the business park has been removed by NPT there hasn't been any further communication.

There has been a planning application that an individual has raised that Clerk hasn't received communication about. Clerk has contacted the NPT planning officer and is awaiting a reply. Clerk has sent all relevant documents out via email to councillors. It was **proposed, seconded, and RESOLVED** that there are no objections.

The Boiler service has been completed today with an invoice of £75.00. Council will receive two quotes as the boiler will need new pumps and updating. It was **proposed, seconded, and RESOLVED** to approve the payment of £75.00, and council will await the quotes.

An invite has been given to a representative of the Councillors to attend the St David's Day performance in Creunant Primary School on: Tuesday 3<sup>rd</sup> March at 9:30am. It was **proposed, seconded, and RESOLVED** that a representative attend.

An invite has been given to Councillors to attend Creunant Primary School to read books for World Book Day to the Children on: Friday 6<sup>th</sup> March between 9:30am – 10:30am. It was **proposed, seconded, and RESOLVED** that a representative attend.

There has been an Incident in the Car park where the gate closed on a car entering the car park. The cost of the damage is £200.00. The data protection officer has looked at the CCTV and investigated this matter. It was **proposed, seconded, and RESOLVED** to approve the payment of £200.00.

There is a COVID-19 Day of reflection on 8<sup>th</sup> March 2026. It was **proposed, seconded, and RESOLVED** to put the notices up and plant some daffodils.

There is a HR Committee meeting taking place on Thursday 5<sup>th</sup> March at 9am. The agenda has been sent out.

It was **proposed, seconded, and RESOLVED** that the Clerks report has been noted.

### **1455: Matters pertaining to Asset, Amenity and Environment (Minutes provided in agenda pack)**

Cllr S Mortimer updated Council that the new spring for the gate had been installed. The spare bench had gone in the Toddlers park and the new recycling bins had been ordered for the Toddlers park. The tree work date hadn't been scheduled. NPT have started to cut their

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grass. **ACTION:** To arrange the cut and gather down the Cemetery before Easter (weather dependant).

- i. **To approve the quote for the picnic benches for Toddlers Park (Provided in agenda pack)** Cllr H Mortimer and Cllr S Mortimer left the room due to the interest at 19:30pm.

Three quotes had been obtained. There was a unanimous vote. **ACTION:** To do a purchase order.

Cllr H Mortimer and Cllr S Mortimer returned to the meeting.

## 1456: Crynant Community Association Matters

There has been a leak in the storeroom and ladies' toilets. The roofer has been to look and a temporary fix, but it is still there. Awaiting a quote.

One of the running machines has broken down again and may need replacing by the association.

- i. **To receive Crynant Community Association's revised Constitution enabling the Council to become Sole Trustees (Provided in agenda pack)**

Cllr H Mortimer and Cllr Keir left the room at 19:40pm.

Councillors discussed the constitution and confirmed the previous decision to become sole trustees. The working party meeting can now be called to consider future structures and management. The existing trustees are meeting to approve the changes to the constitution on Thursday 19<sup>th</sup> March 2026. **ACTION:** To arrange a working party meeting.

## 1457: Matters pertaining to Correspondence

|                  |                                                                    |
|------------------|--------------------------------------------------------------------|
| One Voice Wales  | NEATH PORT TALBOT AREA COMMITTEE Meeting - 4 MARCH 2026 7pm - Zoom |
| Welsh Government | DNS 3272424 Pen Cae'r Lan planning application decision            |
| Complaint        | Member of Public                                                   |

All correspondence has been noted. The complaint has been discussed, and it was **proposed, seconded, and RESOLVED** to send a letter to the Member of Public.

1458: Any other business None

Meeting Closed at 19:55pm

Signed: Clerk

Chair

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Date: