***You are hereby summoned to attend a Meeting of the Council***

***at 6:30 pm on Thursday 29th September 2022.***

***To be held at Crynant Community Centre & via Microsoft teams***

***Please submit apologies directly to the Clerk***

925: To receive apologies for absence

926: To receive Declarations of Personal/Prejudicial Interest

927: To adjourn if necessary to receive public questions or statements

928: To approve and sign the previous Community Council Minutes

929: County Borough Council matters

930: To receive Police report

931: To receive a report from any Member concerning meetings at which they represented the Council

932: To consider planning application number: P2022/0734 34 Treforgan Road, Crynant. Proposed development: Two storey and single storey rear extensions, the works for which include the demolition of an existing single storey rear extension. Plus proposed raised terrace to the rear with 1.8m high privacy screening

933: To receive Independent Review Panel for Wales draft annual report:

934: To receive the Clerk’s report, to include: Incident Reports; Bank Reconciliation and Payment Authorisation; Training appraisal’s

935: To pass a resolution to sign up to the civility and respect pledge

936: To receive an update on Remembrance Sunday service; Christmas events and decorations

937: To receive an update on the management of the assets, environment and amenities

a. Pump track and Outdoor gym

b. Community meadow and nature walk

c. Childrens playarea's

d. Community Centre

938: Correspondence: (a) the Local Government and Housing Committee’ published report into community assets (b) Welsh Government consultation that sets out an ambitious long-term agenda for modernising electoral administration and wider electoral reform in Wales. (c) Well-being of Wales Report, Welsh Government have published the 2022 version of the report (d) To request Community Council representation at a meeting of the Dulais Valley Action Group.

939: Any other business (to include issues not directly covered under any of the above. these may not be described in the agenda but should be raised with the Clerk prior to the meeting)

***MEMBERS OF THE PUBLIC AND THE PRESS CAN OBTAIN ANY DOCUMENTS REFERENCED ON THE AGENDA FROM THE CLERK PRIOR TO THE MEETING. THE TELEPHONE NUMBER IS 01639 750082 OR EMAIL: crynantcc.clerk@gmail.com***

***The Press and Public can also attend the meeting - access details can be obtained from the Clerk prior to the meeting.***

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**ITEM 933**

I attach in accordance with the requirements of Section 147 of the Local Government (Wales) Measure 2011:

The Independent Remuneration Panel for Wales draft Annual Report February 2023.

* Draft Annual Report - consultation questions

This has also been sent to the Minister for Finance and Local Government and other interested parties.

You can find the report by using the following link:

[Independent Remuneration Panel for Wales Draft Annual Report - February 2023](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Findependent-remuneration-panel-wales-draft-annual-report-2023-2024&data=05%7C01%7CLeighton.Jones%40gov.wales%7Cf7620e029bed462259b508daa77f35d8%7Ca2cc36c592804ae78887d06dab89216b%7C0%7C0%7C638006462041980459%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=0Iporc4n9AClz2KsRh66wW5eKfuPiMtnjTprjNXBy%2Bc%3D&reserved=0)

The Panel considers members of Community and Town Councils should not be out of pocket for carrying out their duties. It therefore proposes the following.

**Basic payment for extra costs of working from home**

All councils must pay their members £156 a year (equivalent to £3 a week) towards the extra household expenses (including heating, lighting, power and broadband) of working from home.

**Set payment for consumables**

Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enablemembers to claim full reimbursement for the cost of their office consumables.

The Panel would welcome feedback on this draft Report and have included some additional questions where we would appreciate your views.

These questions can be found in the attached word document.

This can be completed and returned by [email](mailto:IRPMailbox@gov.wales)or alternatively you can complete the form on our website [HERE](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.smartsurvey.co.uk%2Fs%2FP6TPAQ%2F&data=05%7C01%7CLeighton.Jones%40gov.wales%7Cf7620e029bed462259b508daa77f35d8%7Ca2cc36c592804ae78887d06dab89216b%7C0%7C0%7C638006462041980459%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=rU7PwB91Dadr9eMfOj25mjuItQLBFlybsaOorTRE4U0%3D&reserved=0)

The consultation period will end on the **1 December 2022**.

The Panel would be grateful if you could make your members aware of the contents of the report and make any comments you may have on the draft to: [IRPMailbox@gov.wales](mailto:IRPMailbox@gov.wales)

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**ITEM 934**

Payments Schedule October 2022

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Description | Amount | Project Authorised by |
| 10 | Wages | tbc | 01 as per contract |
| 09 | Barclays Bank | 17.90 | 01 - Monthly Bank Charges |
| 09 | HMRC | 820.08 | 01 - Qtly PAYE payment |
| 10 | KLG Audit services | 410.00 | 01 - Annual internal audit fee |
| 10 | Cadno Contracting & Consultancy | 35.00 | 08 (b) - Meadow Maintenance |
| 10 | Preserved Timber Products | 64.00 | 08 (b) - Hedging supplies |
| 10 | HiTec Security | 190.00 | 08 (a)- Annual service |
| 10 | SK - Receipts | 92.15 | 08 (b) |
| 10 | NPTCBC | 75.00 | 01 - Election admin fee |

Project codes

01 Community Council

01A Council - Grounds maint.

01B Council - Cemetery

02 Forest Walks

03 Volunteers

04 Outdoor Gym

05 Pump Track

06 Playground

07 Association (a) Seed Fund (b) Community Fridge (c)

08 Maintenance (a) Centre (b) Grounds

Council will also be requested to consider making a payment of £1585.00 being the 50% share to repay in full the agreement for the John Deere Tractor. There are no early charges or fees.

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**ITEM 935**

| **Definition of Civility and Respect**  Civility means politeness and courtesy in behaviour, speech, and in the written word.  Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people’s feelings, following protocols and rules, showing appreciation and thanks, and being kind. |
| --- |

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

| **Statement** | **Tick to agree** |
| --- | --- |
| Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role. |  |
| Our council has put in place a training programme for councillors and staff |  |
| Our council has signed up to Code of Conduct for councillors |  |
| Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy. |  |
| Our council will commit to seeking professional help in the early stages should civility and respect issues arise. |  |
| Our council will commit to calling out bullying and harassment when if and when it happens. |  |
| Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme |  |
| Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate. |  |

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