## Crynant Community Council

The Community Centre, Woodland Road, Crynant. S10 8RG

***Minutes of Council meeting held at 6:30pm on Thursday 28th November, 2019. at Crynant Community Centre, Woodland Road, Crynant.***

**563: To Receive Apologies for absence and Declarations of Personal/Prejudicial Interest**.

Apologies received: Cllr. Sian Phillips (work commitment), Cllr. Brian Lewis (work commitment), Cllr. Peter Shopland (personal commitment), Cllr. Suzanne Waldron (holiday). Members present: Cllr. Barry Michael; Cllr. Sean Keir; Cllr. Pat Wood; Cllr. Andrea Hart; Cllr. Colin Bevan; Cllr. Roger Miles; Cllr. Andrew Farthing. County Councillor Sian Harris & Clerk Heidi Mortimer. No declarations of interest received.

**564: To approve and sign the previous Council meeting minutes. RESOLVED:** That the minutes signed as true and accurate following an amendment to item Item 551/08 amended to read funds raised for Ty Olwen not Ty Hafan.

**565: Matters arising from the minutes.** Item 559 - maintenance plan meeting arranged for December with Clerk, Cllr. Keir & Cllr. Farthing.

**566: To adjourn if necessary, to receive public questions**. No members of the public present.

**567: To receive Police report.** No police in attendance Clerk provided information as provided on police UK website: 2 crimes for Crynant recorded in October, vehicle theft on main road, 1 violence and sexual offence on or near Heol Las Fawr.

**568: County Councillor Harris report**

568/01 Minutes, Clerk advised the apologies were not reported on the draft minutes circulated as the reason for absence was unclear. minutes duly amended.

568/02 ROSPA gate, funds received from NPT confirmation required on completion paperwork requirements.

568/03 Issues with the condition of the Welfare Hall should be reported in the normal way to NPT as with all uninhabited structures in poor condition.

568/04 Highways and Drainage: Noted

568/05 Track damage due to dropped curb issue adjacent to public convenience, Main Road: Unable to identify issue without being onsite during heavy rain. Noted.

568/06 Planters: Awaiting agreement documents to bring to CCC. Noted.

568/07 Traffic speeding scoping exercise . Noted

568/08 Slow down horses, signs: Noted.

568/09 Money for dropped curbs. Noted

**569: To receive a report from any Member concerning meetings at which he or she represented the Council.** No meetings attended, update from meeting with NPT Head of Legal services regarding trust and association, meeting of trustees to be held.

**570: Clerks report to include payment authorisations.** Personnel committee meeting next week. **RESOLVED**: The following payments made:

Wired up Wales £ 100.00 Annual domain fee

Xmas direct £ 168.89 New Christmas lights

Festive lights £ 46.65 New Christmas lights

Wages £2245.79 Wages as per contract November

Screwfix £ 19.99 Wheelbarrow tyre

NPT £ 473.96 Trade waste

Nenners £ 21.00 Locksmith- spare keys

Clerk reported that the annual gym service has been arranged for December estimated cost of service plus essential repairs £1000

Annual boiler service arranged for December, quote requested for new double radiator in canteen and system to be re-balanced.

Clerk reported that the fire alarm had been set off accidentally. Fire evacuation procedure was followed successfully and an incident report completed.

**571: To receive progress report on Forest walk project - NRW grant**. Clerk reported that the third tranche payment received, the total volunteer hours worked has covered the initial investment of the community council. The project condensed into 6 months with completion due by the end of December. Interpretive panels being produced by approved supplier in Carmarthen signed off the artwork and text for 4 panels 2x map, 1 x bird & 1 x plant. Proof required on the final panorama and landmark panel. Council logo discussed and options put forward as it was felt the original logo suggested was too similar to NPT. Line drawing of Community Centre to be produced and on suitable formats that can be amended at a later date.

**572: To consider any ideas and funding requirements for future projects. To include Maes yr Hendre cemetery, memorial garden.** Council agreed that it needs a list of projects that are to be prioritised, which can be dealt with via precept or suitable grant funding. Initial projects suggested:- Cemetery, Welfare Hall, War Memorial, Pump Track, Community Centre refurbishment & forest walks project phase 2. The Clerk will work with the following Councillors to assess initial funding requirements and work involved:- Cllr Suzanne Waldron - Forest Walks project phase 2; Cllr. Roger Miles - pump track; Cllr. Andrew Farthing and Cllr Barry Michael - Cemetery.

**573: To consider future requirements to facilitate and promote digital inclusion**.

Thank you to Cllr. Shopland who has spoken with contact at NPT who will put us in contact with somebody who may be able to help. PiSys who provided the Council with the router have agreed site visit in December for the original agreed price of £295 however further £17.00 + per pc required to purchase Windows.

Further 8 bus passes have been applied for and the original applications completed previously have been received. Two residents new to the area were registered to vote.

Council FB page set up just awaiting photo uploaded onto the header page along with statement. Clerk provided copies of the Council social media policy.

**574: To review the section 6 biodiversity and resilience of ecosystems duty**. The required document to be submitted to include:- Working in Partnership with Renew Wales (thanks Ioan Richards, local area co-ordinator) Mentor appointed Neil Barry Green up your community project. Egni project - solar panels today first day we generated solar energy. Outside maintenance the way we manage our outdoor spaces - grass cutting, tree planting, coppice the woodland walk, completion of bug garden with information panels, recycling at the centre.

**575: Correspondence: (1) NPT CBC Precept base information. (2) Wales Ambulance Service. (3) Health & Wellbeing officer NPT CBC - The lost peatlands project.**

(1) Precept base information to be accepted, Clerk to prepare budget for confirmation of precept request in January. (2) Register the defib. with Wales Ambulance Service. (3) Clerk to respond to request for information regarding lost peatlands project.

**576: Any other business**. Letter received from Mens Sheds thanking the Clerk and The Council for their support. The group requested assistance from the Council in finding a more appropriate meeting/workspace, the Council agreed to respond directly to Mr. Alan Thomas with a potential solution.

There was no further business, meeting closed at 19:55

signed

date

**Item 568**

Councillor report 28 November 2019

 Just checking re minutes – I did give apologies for not attending the last meeting, this is not

mentioned in apologies for absence – should it be?

 ROSPA gate – all granted, and monies will be with community council for implementation.

 The Welfare – chasing up the email from the environmental health technical officer, who

stated she would also investigate, after the last reply from the council.

 Highways and drainage – soon undertaking a full asset survey of the stretch of highway that I

have raised concerns over – iron bridge and Cefn Coed. Gully cleansing and surface water

drain jetting, culvert maintenance and minor remedial works where required, ditch

cleansing, asset mapping, re-establishing the full width of the highway which has been

reduced due to verge creep, minor works to remove surface water from the highway were

required. It is envisaged that the above will significantly improve the situation in the vicinity

of the Cefn Coed Museum. Upon completion of the above work, this section on the highway

will be monitored closely. Whilst the above works will reduce the likelihood of flooding

under the railway bridge, further capital funded work will likely be required in order to fully

resolve the issue. The extent of such work will be established during the asset survey of the

highway and put forward for capital funding during the 2020/2021 financial year. In the

meantime, the authority will continue to maintain the highway drainage systems on this

stretch of road and respond to any flooding calls received via its reporting systems. \*\* Work

has now started\*\*

 Chased up issue by toilets and drop kerb, and flooding.

 Chased up planters have had a reply that it will be looked at next week. £2000 for 10

planters, haven’t asked for a sum of money for up keep. Still waiting for the exact terms etc

so we can agree the go ahead.

 Re why was the scoping exercise not brought to the attention of the community council

when seeking volunteers? Not sure exactly what you are referring to here. I have one

community councillor involved. This was an initiative from the PACT meeting, every

member of the village is able to attend. Posters up in community centre and well

advertised, on the community group. I suggest if the community council wants to be

informed of what is discussed in the PACT meetings they send a representative to every

meeting.

 Have had permission for slow down horses signs, which has been welcomed by our horsey

community, meeting with NPT council/horsey people for suitable positions.

 Also have had a pot of money for more drop kerbs so, just need to get lady concerned out

for a little walk, proving difficult at moment.

**Item 574**

All Welsh Town and Community Councils

Dear Clerk

**The section 6 biodiversity and resilience of ecosystems duty**

The Environment (Wales) Act 2016 introduced an enhanced biodiversity and resilience of ecosystems duty (the section 6 or s6 duty) for public authorities in the exercise of functions in relation to Wales. The s6 duty requires that public authorities ‘must seek to maintain and enhance biodiversity so far as consistent with the proper exercise of their functions and in so doing promote the resilience of ecosystems’.

Your organisation falls within the definition of a public authority under the terms of the Act and therefore you are required to comply with the section 6 duty.

The duty should be proportionate to the size and functions of an organisation.  However, every organisation, whatever their size, can contribute positively to maintaining and enhancing biodiversity, whether through procurement, sustainability policies, awareness raising, training, cascading funding criteria to others, or acting in partnership with others.   Town and Community Councils have tremendous potential, through their range of functions and coverage of Wales, to contribute to improving conditions for biodiversity.

We appreciate you may not have much prior knowledge of the duty, and have therefore compiled a pack of information for Town and Community Councils, attached.

**Reporting**

**As part of the compliance you are required to report on what you have done to maintain and enhance biodiversity by the end of this year.**

You can identify your own way of reporting – the only requirement is that it must be published.   We have recently published guidance on reporting, which can be found [here](https://www.biodiversitywales.org.uk/Biodiversity-Duty-Reporting).  However, if you find this too detailed, we have also produced a simple template you can use, as well as a Frequently Asked Questions document, both included with this email.

You need only report any action you are currently taking for biodiversity. This will provide a baseline of what Town and Community Councils are currently doing across Wales.  This will contribute to an all Wales evaluation of the section 6 duty; WG does not have responsibility for scrutinising or evaluating individual reports.

Further information and guidance on the section 6 duty and the actions you can take can be found on the Wales Biodiversity Partnership website, and you can contact us at S6BiodiversityDuty@gov.wales if you have further queries.

Biodiversity is in decline, and with it, the services it provides to all of us in terms of benefits for our health, economy and culture.  We must all now urgently take action for biodiversity at every opportunity to reverse its decline in Wales and globally - for its intrinsic value, and to secure our own well-being.

**Correspondence: 575**

575 (1)

(A) Council Tax Base 2020/21

(B) Schedule of Precept Payments 2020/21

(C) Timetable for Receipt of Precepts

(A)      Council Tax Base 2020/21

            I am writing to inform you that the Council Tax Base for 2020/21 was approved by Cabinet on the 20th November 2019, for your community is 676.79. This is the figure by which your precept will be divided to calculate the Council Tax in Band D in respect of the precept.

(B)      Schedule of Precept Payments for 2020/21

            As for previous years, the following schedule will apply:

(a)              the number of instalments shall be 3;

(b)              each instalment shall be one-third of the total amount due;

(c)               payments will be made the last working day of April, August and December.

(C)       Timetable for Receipt of Precepts

            It is very important for the purposes of determining the Council’s budget that the level of Community Council precepts is known in the very near future.  I shall be grateful, therefore, to receive your precept as soon as possible, and in any event, by 17th January 2020.  If this timetable is going to cause you any problems, please let me know without delay.

575 (2)

### I’m Jason Killens, Chief Executive of the Welsh Ambulance Service, and I’d like to thank you for being the guardian of a public access defibrillator (PAD) in Wales.  As you know, defibrillators save lives which is why I’m getting in touch to tell you about a ground-breaking national initiative and also most importantly, to ask for your continued community support.

The British Heart Foundation have developed The Circuit – the national defibrillator network, to give those who have suffered a cardiac arrest, the best chance of survival by linking a national network of defibrillators to every Ambulance Service in the UK.

The Circuit will also help you to look after and maintain your defibrillator. You’ll receive regular reminders to check that your defibrillator is ready to use and that the pads are in date, be able to connect with other guardians in your area and even organise for someone to check it if you’re likely to be away.

It’s replacing our existing Welsh Ambulance Service defibrillator database so it’s important you register your defibrillator so we know where it is and if it is available to use in an emergency.

Registering your defibrillator on The Circuit is quick and easy to do - just make sure you have to hand the following details:

-   its’ location and surroundings

-   brand, model and serial number (usually on the front of your defibrillator)

-   times when its accessible

-   pads expiry dates

-   confirm it is displaying its ready signal

-   access code (if applicable)

Here’s the link to set up your account and register your defibrillator: [www.thecircuit.uk](http://www.thecircuit.uk/)

Thank you so much for connecting your defibrillator to The Circuit. Defibrillators save lives but they depend on people like you.

572 (3)

We wanted to let you know about an exciting new project in your area called ‘The Lost Peatlands Project of South Wales’. The project aims to restore and protect the historic peatland habitat in the area and provide opportunities for people to explore their local outdoor space and improve their health and wellbeing. I have attached our flyer for further information (our Welsh version is available on request, but due to file sizes I cannot send these out together).

The project has already been awarded £260,000 by the Heritage Lottery Fund (HLF) to help develop the project further. If we are successful, we will secure an additional £1.8 million funding from HLF, so that the project can be delivered on the ground. For our project to be successful, we recognise the importance of the input of local people and organisations. As a health or service provider in one of our target community areas, we need your help. Over the next few months we are looking to undertake public surveys, as well as starting discussions with service providers on what they feel will be useful for the local area and communities that use it.

Specifically, our community aims are to;

         Consult with local groups and individuals to find out what activities and site improvements they would like to see delivered in their area.

         Using feedback and information gathered in this development phase of the project, to compile a programme of health/well-being-focussed outdoor activities for both adults with health needs and for families with young children in the area (which will be delivered if we secure the additional HLF funding).

         Establish links with health providers in the project area and develop an approach to social green prescribing that refers individuals to the above programmes.

         Provide training for health organisations to build capacity to continue outdoor health activities post- project.

We really value your input and would love your organisation to participate in the project. If you would like to be involved or just simply to be added to our data base to receive project updates, please let me know. I can then provide you with further details on any part of this work that is of interest to you. I am also happy to meet and discuss our project further and any involvement you wish to have, if this is of interest to you.

Thank you for your time and I look forward to hearing from you. I welcome correspondence in Welsh and will deal with Welsh and English correspondence to the same standards and timescales.

 Please feel free to forward this on to anyone you think might be interested.

 Kind regards,

**Katie Barrett**

**Community Health and Wellbeing Officer- Neath Port Talbot / Swyddog Iechyd a Lles Cymunedol**

**Small Woods / Coed Lleol**

**Unit 6 Dyfi Eco Park
Machynlleth
Powys
SY20 8AX**