**CRYNANT COMMUNITY COUNCIL**

**Minutes of the Finance Meeting held on 12/12/2017**

**1. ATTENDANCE** Cllr. P. Wood **APOLOGIES**

 Cllr. P. Shopland

 Cllr. A. Hart

 Cllr. R. Miles

 Clerk H.Mortimer

**2**.**AGENDA**

1. Rural Development Fund – Expression of Interest, successful.
2. Playdale & DNT Welding – Completed repair work to playground
3. Internal auditor meeting – Interim audit
4. Budget and precept request 18/19
5. New contracts Energy provider & Ad- Hoc essential maintenence
6. Payments for December.

**Declaration of Interest:** Cllr. A. Hart item 2. not present for the discussion regarding DNT welding

**3, MINUTES**

1. Clerk reported that the expression of interest for funding via the Rural development fund had been successful. The Council has been invited to submit a full application. A committee to be formed to progress application made up of finance and grant sub-committee members.

**Resolved:** that the Clerk undertake initial preparatory work – completing request for Customer reference number and applying for access to the online portal, prior to first sub-committee meeting in February.

1. Playdale playgrounds have completed the required maintenance to the Playground, work completed in a day to a high standard, however it was recommended that urgent welding work was required to the slide. The slide was closed and tapped over for safety Neil from DNT welding attended the following day to repair. DNT Welding requested payment for works completed to the fence posts in the woodland walk, still to fit brackets in cellar and handrail.

**Resolved:** Payment authorised for work completed only total £850.00 to DNT Welding, Playdale invoice settled in November.

1. Date of pre-audit check with WBV accountants set for week commencing 12th February. Full check will be undertaken by Ms Fran Lewis and recommendations provided to the Clerk for action to be taken prior to full audit submission
2. Provisional budget for 18/19 provided showing deficit for the year based on current income and expenditure, reserves will be transferred to cover and quarterly cashflow to be prepared and monitored monthly. Potential match funding required for grant applications although cash contribution to be kept to a minimum. Given budget, increase in the minimum wages and increase in inflation, The finance committee recommended a 3% increase to the precept request for financial year 18/19

**Resolved:** that the Clerk issue a precept request in the sum of £45,845

1. A) Based on research undertaken, and figures quoted by the British Energy Advisory service, the finance committee **Resolved** that we switch energy provider at the end of the current contract with E-On to Bristol Energy.

B) The majority of the work to clear the ditch by Ian Davies plant has been completed. The second phase which is to start to clear the bank and cut back trees overhanging boundary walls to the properties on the Main Road. **Resolved** to pay Ian Davies Plant £1025.00 plus V.A.T. sending letter with the cheque requesting the three pipes that were moved on clearing the ditch be replaced and to give us a price to replace missing pipework. **Resolved** that JPB tree services start work to cut bank trees as per site visit with Cllr. M. Evans.

C) Association - The lighting in the hall sub standard price sought to replace damaged fittings and tubes or replace with new LED lights as recommended by Laker electrical. **Resolved:** To request Laker Electrical to replace existing fittings at a cost of £817.72 plus equipment hire of £198.00.

D) Association – Total Gym Solutions called to repair faulty equipment, and undertook annual service on return only incurring one call out charge payment of £235.18 authorised and further invoice for parts and service to be received.

1. **Resolved** that the following payments made:

Festive lights x 2 invoices lights for the tree at the church £242.50, new star £174.99.

Wrenvale £324.00

Advent calendars (section 137 payments section 137 appropriate sum for 2017-2018 is £7.57) £96.00

Screwfix&J A Daly – electrical equipment for Xmas decorations £67.59

Ordnance survey – new map £16.99

Microsoft office - £49.99

Wired up Wales annual fee £100.00

P. Elkins construction repairs to ramp £380.00 plus V.A.T.

Wages as per contract for December £2108.81

Stationery & Ink £90.01

VAT Reclaimed total up until end December total £1723.26

**FINANCE REPORT (HT)**

 Bank Balances as at 30th November 2017

 Community Council: £ 5,876

 Savings Account: £ 18,799

 Community Association: £ 4,168

* **Resolved** that Receipts and Payments ledger signed off and bank reconciliation confirmed at the 30th November 2017.

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Signed: Chair